



Kids Club Dalby Extra Curricular Drop off Permission Form



For 2022 – Term 1 ☐ ; Term 2 ☐ ; Term 3 ☐ ; Term 4 ☐ - Casual booking ☐

Family Name of Child/ren				
Christian Name of child/ren				
Age of Child/ren				
Name &Address of Activity				
Days Booked	M	T	W	T F
Bus Transport	Yes		Yes	
Departure Time	<i>From KCD 2.50pm Dalby Christian School 3.05pm Our Lady of Southern Cross 3.15pm Dalby State School 3.25pm</i>			
Arrival Time	<i>Extra Curricular Activity Drop Off will be carried out after school pick-ups during the afternoon bus run.</i>			
No of Children transported	<i>Max 11 Children</i>		<i>Max 11 children</i>	
No of Staff Members	One		One	
Booster Seat Required Under the age of 7 and/or 26kgs must be in a booster seat by Law (\$300 fine)	Yes/N		Yes/N	
Risk Assessment Completed (avail at service with Policies and Procedures)	Yes		Yes	

The Route followed will be:

via Bunya Street to Owen Street to left onto Drayton Stree. Left turn to Condamine street to Irvingdale Rd to Right into Mary Street – collect Christian College Children when required.
Right into Wyley Street, Left onto Condamine Street, Right into Horrace Street, left onto Nicholson Street to Our Lady of Southern Cross College
Nicholson Street, left onto Bunya Street – collect Dalby State School children

Turn onto Edward Street (in the event of road closure at Weier due to flooding, Drayton street will be used), Left onto Hogan, Left onto Bunya, arriving at Kids Club Dalby.

Driver Requirements prior to transportation –

After School Care

Departure from Kids Club for After School care to Pick up from Schools

1. Bus List with Childrens names and Carers Contact Details to be printed and placed in the vehicle
2. Children to be signed in through the ‘my family lounge’ app when embarking the bus at the relevant schools;
3. Bus to be checked for children after arrival at Kids Club by separate staff member to Driver and Bus List signed by both Educators to commence the After School care session.
4. Children checked on roll for After School Care.
5. All staff members have completed a Bus Induction Checklist yearly.

In the event that there is no one present at the Activity, no child will be left alone or unsupervised and will be returned back to Kids Club Dalby.

Acknowledgment (Required)

☐	I acknowledge in the event of Extra Curricular Activity change, a new form is required immediately;
☐	I acknowledge that the Transport Risk Assessment and Kids Club Dalby Policy and Procedures is accessible to me at all times;
☐	I understand that Bus Times can/may vary due to unforeseen circumstances at times, and therefore Extra Curricular Activity drop will always take 2nd precedence over school pickups.
☐	I understand that Kids Club Dalby have a GPS tracker on bus and are aware of location of Bus at all time and in the event of an emergency.
☐	I acknowledge that if an activity is cancelled and/or postponed, I will notify Kids Club Dalby immediately.
☐	I acknowledge that if Kids Club Dalby bus is unable to find a car park out the front of the premises, I give full permission for the Driver to drop off my child/ren at the nearest safest location.
☐	I acknowledge that it is my responsibility to collect my child/ren once the Extra Curricular Activity has finished. Kids Club Dalby will <i>not</i> pick up my child/ren from the Extra Curricular Activity.
☐	I acknowledge that the Kids Club staff are not responsible for my child/rens safety once they have been dropped off and signed out at the appointed venue.
☐	I acknowledge that a full session fee for the afternoon will be charged for this service.
☐	I confirm that all details of this form are true and correct. By completing this form I am giving full consent to Kids Club Dalby Educators to drop my child/ren off to organised Extra Curricular Activity

Parent/Carer Signature: _____ Date: / /