

Kids Club Dalby



Transportation Permission form Before and After School Care

r or 2023 – Term 1 🗆 ; Term 2 🗆 ; Term 3 🗆 ; Term 4 🗆 - Casual booking

Family Name of Child/ren					
Christian Name of child/ren					
Age of Child/ren					
Name &Address of School	Dalby State School; 155 Cunningham Street, DalbyOur Lady of The Southern Cross, 2 Nicholson Street, Dalby;Dalby Christian College; 2a Mary Street, Dalby.				
Session of Care	BSC	Yes/No	ASC Yes/No		
Recurring Booking	MT	WTF	M T	WTF	
Casual Booking	Ye	es/No	Yes/No		
Bus Transport		Yes	Yes		
Departure Time	8.20 am		From KCD 2.50pm		
Arrival Time	Our Lady of South Dalby Christian S Dalby State Schoo Arrival Time may chi particular school not	chool 8.40am ol 8.50am ange if a drop off for a	Dalby Christian School 3.05pm Our Lady of Southern Cross 3.15pm Dalby State School 3.25pm Arrival Time to Kids Club may change if a extra-curricular drop off is required or pick up from a particular school is not required Kids Club 3.35-3.40pm arrival		
No of Children transported			Max 11 child	Max 11 children	
No of Staff Members	One		One		
Booster Seat Required Under the age of 7 and/or 26kgs must be in a booster seat by Law (\$300 fine)	Ye	es/No	Ye	s/No	
Risk Assessment Completed (avail at service with Policies and Procedures)		Yes	Ŋ	les	

The Route followed will be:

via Bunya Street to Owen Street to left onto Drayton Street. Left turn to Condamine Street to Irvingdale Rd to Right into Mary Street – collect Christian College Children when required.

Right into Wyley Street, left onto Condamine Street, right into Horrace Street, left onto Nicholson Street to Our Lady of Southern Cross College

Nicholson Street, left onto Bunya Street – collect Dalby State School children

Turn onto Edward Street (in the event of road closure at Weier due to flooding, Drayton Street will be used), Left onto Hogan, Left onto Bunya, arriving at Kids Club Dalby.

Requirements for transportation -

Before School Care

Departure from Kids Club Dalby for Before School Care drop off to designated School

- 1. Bus Safety Checklist to be completed daily which includes Risk Assessment & Route to be taken.
- 2. Risk Assessment and management Safety transportation safety checklist and regular transportation record form completed and available at all times.
- 3. Mobile phone with access to electronic Bus list with Childrens names and carers contact and emergency contact details.
- 4. Roll call on bus prior to departure from centre
- 5. Children signed out through the 'Xplor' app when disembarking.
- 6. Bus to be checked once arrived back at Kids Club after Drop offs, by Nominate Supervisor/Responsible Person in Charge all children are then signed off the transport list and transport is then ended via the 'Xplor' App.
- 7. All staff members have completed a Bus Induction Checklist yearly.

After School Care

Departure from Kids Club for After School care to Pick up from Schools

- 1. Bus Safety Checklist to be completed daily which includes Risk Assessment & Route to be taken.
- 2. Risk Assessment and management Safety transportation safety checklist and regular transportation record form completed and available at all times.
- 3. Mobile phone with access to electronic Bus list with Childrens names and carers contact and emergency contact details.
- 4. Roll call on bus prior to disembarking upon arrival at centre
- 5. Children signed out through the 'My Family Lounge' app when disembarking.
- 6. Bus to be checked once arrived back at Kids Club after Drop offs, by Nominated Supervisor/Responsible Person in Charge and transport is then ended via the 'Xplor' App.
- 7. All staff members have completed a Bus Induction Checklist yearly.

In the event that the child has not arrived at the bus stop for After School care pick up, all attempts are to be made to contact the carer before departing the school to ascertain the safety and whereabouts of the child/ren

Acknowledgment (Required)

I acknowledge in the event of School Enrolment change; a new form is required immediately; I acknowledge that the Transport Risk Assessment and Kids Club Dalby Policy and Procedures are accessible to me at all times;

I understand that Bus Times can/may vary due to unforeseen circumstances at times

I understand that Kids Club Dalby have a GPS tracker on bus and are aware of location of Bus at all times and in the event of an emergency.

I confirm that all details of this form are true and correct. By completing this form, I am giving full consent to Kids Club Dalby Educators to drop off and pick up from designated school and to from Kids Club Dalby.

Parent/Carer Signature:		Date:	/
-------------------------	--	-------	---

/